

19th May 2021

Dear Parents/Carers and Students,

Teacher Assessed Grades

In my previous letters I explained the process for the awarding of Teacher Assessed Grades this summer and our plans for internal assessment. As the students approach their final week of assessments and their last day of Year 11 or Year 13 in School (Friday 28th May) I am writing to update you on the process.

In last Week's School Bulletin, we published the [Ofqual student guide](#):

This guide sets out the procedures that all schools will follow in awarding evidence based Teacher Assessed Grades, including the internal and external moderation of the grades. We continue to be impressed with the resilience of our students in approaching their assessments this year and look forward to collecting our final pieces of evidence in the forthcoming assessment week.

We are now in the position to confirm the lists of evidence that will be included within each subject to inform the holistic judgement of the students' grades. This information can be found on the School Website by clicking [here](#) and is also saved in the Year group Team. Also on the School website in the exams section is a copy of our revised [School Examinations Policy for 2021](#).

The teachers within each subject have carefully considered the evidence that will be used to fit in with the guidelines issued by Ofqual and JCQ and give the students the best opportunity to demonstrate what they know, understand and can do. The evidence is required to be consistent across the cohort unless there are exceptional circumstances that the school is aware of. Teaching staff will contact individual students directly if alternative evidence is going to be used. It is important to stress that the final grade awarded is a holistic judgement based on all of the evidence and not a simple average. Also that the grades will be subject to a rigorous programme of internal quality assurance and moderation.

An assignment will be set in the Year 11, Year 13 and Year 12 (for Core Mathematics and Criminology) Team that all students must complete by **Monday 24th May**. There will be two questions to answer on the assignment:

1. I confirm that I understand the evidence that will be used in every subject I study in the awarding of my Teacher Assessed Grades.
2. I confirm that all of the evidence used is my own work and has been completed without additional assistance beyond that provided to the whole class by my teacher.

The two student declarations are very important and provide part of our Quality Assurance procedures. If students or their parents/carers have any questions about the lists of evidence, then they must submit these questions to their subject teacher or the Head of Department **by Monday 24th May**.

During the final assessment week (Monday 24th May – Friday 28th May) students in Year 13 may revise at home and only need to attend school on the days that they have an assessment. Students need to arrive at school in time for morning registration on assessment days, even if their assessment is not until period 3. Year 11 students are required to register every morning as usual, however they may leave to revise at home at the start of break or lunchtime. All students may, of

course, stay in school to revise. If any parent/carer does not give their permission for their daughter/son to leave school to study at home, then please contact Mrs Haunch (Year 13) or Mrs Neal (Year 11.) Year 12 students will follow their normal timetables in school other than the two assessment slots.

Mrs Haunch and Mrs Neal are preparing some 'last day events' to take place on Friday 28th May from period 4 onwards and all Year 11 and Year 13 students are expected to be in school for these events.

Very best wishes to all of our students for the final assessment week. We will be in touch again to explain the procedures for results days and the Sixth Form Team are looking forward to inducting many of our Year 11 students into the Sixth Form with the welcome Teams meeting on Tuesday 8th June.

Yours sincerely



Mrs T Waldron
Deputy Headteacher

Dates:

- Sixth Form Induction Days: Monday 28th June and Tuesday 29th June
- A Level Results day: Tuesday 10th August
- GCSE Results day: Thursday 12th August