



## SHS FAQ's: YEAR 11 (HOY Mrs Neal)

The School Covid-19 Risk Assessments have more specific detail about routines and measures that we are implementing for the foreseeable future. All of the risk assessments can be found in the Covid-19 File on the School website homepage.

You will also find a Year Group Zone document on the website that tells you entry points, base rooms and toilets. There is also a photograph sheet showing what classrooms look like with Covid-19 measures in place.

### **What should I do if I have the symptoms of coronavirus?**

If you display any of the symptoms of Covid-19, do not come to school, no matter how mild the symptoms are. If you are taken ill during the day, you will be taken to a "clean" medical room (Peri room by hall) and looked after, your parents will be called to collect you and take you home. Government advice is that schools should not call for an ambulance unless it is an emergency. Parents and students must then follow the government advice for those with symptoms, which are published on the NHS and PHE websites. Students are within a group eligible for testing.

### **How will I get to school, are the buses running as normal?**

Please visit the Lincolnshire County Council website where you can find all the relevant information. Your Parents/Carers have also been sent this link.

The Council has published an update to its school and college transport guidance for parents and carers ahead of the reopening of all schools in September.

The updated guidance can be found at:

<https://www.lincolnshire.gov.uk/school-college-transport/covid-19-information-school-transport/1>

If your parents drive you to school, they should park a distance away from school in the town car parks or neighbouring streets to avoid congestion. Please be considerate to local residents. You need to arrange where your parents will pick you up from school too. Parents should not drop off/pick up from the school site. If you cannot get to school, you should stay at home and work as you have been.

### **What time should I arrive?**

Form Term 1 at least, you are to arrive no earlier than **8.30am**. You can arrive between 8.30am and 8.55am.

### **Which entrance should I use?**

When you first arrive at school, enter through the front green pedestrian gate and come into school.

If you cycle to school, please dismount your bicycle before entering the school gates. Park and lock your bicycle in the bicycle racks, which are situated near the school canteen, on the left hand side, as you approach the pedestrian gates. You can then enter school through the pedestrian gates as normal.

You must not enter through Reception. At the green gates, there will be a hand washing station, please sanitise your hands before coming into school. You will not be able to use the canteen in the morning.

### **How will the school day be organised?**

The school day will be structured according to your timetable and run in the same format, as before lockdown, this will be shared with you on the first day back in school. You will have 5/6 lessons a day and have access to all your subjects and specialist teachers. You will have form time in the morning, break and lunchtime. There will be no assemblies during Term 1.

You will have the first 3 periods with your form tutors on the first day back to help with organisation, support and settling in to the new academic year and new routines.

You will stay in your year group zone for all of your lessons, except on occasion when you will be collected to access a specialist, practical classroom. There will be greater movement within the Year 11 group zone due to lessons being taught in option subjects and sets. This movement will be supervised.

The first two weeks will be a time for 'getting ourselves in gear and getting used to being back in school full time'. There will be a lot of new routines but you will be guided through these and fully supported.

### **Where should I go when I first get to school?**

Once in school, you should go straight to the room allocated as your form base room. See the Year Group specific sheet on the school website that tells you more about your Year Group Zone.

You must only go to your form room, you are not allowed into each other's form rooms at any time.

### **What time does the school day end?**

The end of the school day will be staggered, if you are walking home or getting picked up you will leave at 3.42pm. If you are getting picked up or live in town, you will need to leave via the pedestrian green gate. If you are reliant on a parent picking you up to take you home, then walk to your designated pick up point away from the school site.

If you are getting a bus, you will leave at 3.40pm on the bell. You must go straight to your designated Year Group bubble in the bus queues on the netball courts. You must wear your face covering on the bus.

### **Will I get homework?**

You will not be set any homework for the first two weeks, following that we will be adopting a revised homework schedule and policy. Homework will be based on practising and refining skills, knowledge and understanding.

### **What should I wear to school?**

You will be expected to wear full school uniform as set out in your planner and on the school website. **Term 1 will be summer uniform.**

### **Will I need to wear a facemask or face covering?**

We have always strongly advised staff and students to wear face coverings in school. This worked well in Term 6 when we had students in Y10 and 12 back for lessons.

The government had always said that face coverings are not needed in schools but this week they changed their mind and said that schools can decide, unless the school is in a local lockdown area in which case they must be worn. At the moment, this does not apply to our school, as we are not in a local lockdown area.

Students must wear face coverings on public and school transport.

In School, our current position is:

- We strongly advise staff and students to wear face coverings. Many staff will wear a face covering whilst teaching in classrooms and will also be maintaining a 2m distance from students. Students can remove face coverings in lessons and store them in a bag or container so as not to cross contaminate surfaces.
- Students need to wear face coverings when moving between rooms and in communal areas such as the canteen.

- If students go outside at lunch and break, they can take their face covering off when sitting outside, providing they are sitting at distance from friends.

The rulings on face coverings are subject to change as government regulations or advice changes.

We feel that anything we can do, as a school community to reduce the risk of transmission is critical in order to combat this virus and protect each other.

<https://sarahmaker.com/how-to-sew-a-surgical-face-mask-for-hospitals-free-pattern/>

### **What do I need to wear on the days I have a PE lesson?**

You will need to come to school in your PE kit, as we do not have the facilities for you to change at school at this present time. You must wear your skort or shorts in the PE lessons, but you must have your legs covered at all times (travelling to and from school and in other lessons). You can wear leggings in your PE lesson under your skort or shorts or you can remove them if you can do this without having to take off your skort or shorts. You can wear any black or navy leggings, tracksuit, and fleece bottoms to cover up. You could wear your school trousers if they fit over your shorts or under your skort.

### **Why do I need to cover my legs?**

We are asking you to do this to protect you and the staff at school. It will also mean that you are warm enough on colder days and appropriately dressed for the journey to and from school. Shorts and skorts are designed to be comfortable and practical for physical activity, they are not designed to be worn all day in a school environment. We want everyone to feel as comfortable as possible as most of the school will be in their school uniform or formal clothes.

### **How are we going to socially distance once in school?**

Movement around the school will be limited and each year group will be in a year group bubble and have their own year group zone, including classrooms, stairwells, outdoor space and toilets. Your zone is downstairs in the 1986 block, the Maths corridor. Your outside space is on the field in front of the 1986 block, you may exit using the side door. Outdoor year zones will be supervised at all times; if students need to go to the toilet they are to return to their year group zone via their entrance and use their toilet.

When moving around the field/play grounds to arrive, leave or go to the toilet, the 2m social distance bubble from other year groups and staff must be observed

Weather permitting, all students will be encouraged outside at lunchtime and break time.

If sitting outside, you can sit facing each other providing you are at least 2m apart – even when in the same year group bubble.

Desks and chairs in classrooms have been arranged so you are all facing forward. There are 2m floor markings in the communal areas and signs to remind you of the 2m rule. You will need to be strict when remembering to stay 2m away from other year group bubbles and your teachers. 2m may be hard to visualise but if you imagine that two people have their arms outstretched, then their fingers should not be able to touch. Mrs Neal has designed us a clear poster to remind us all of this!

We will also be practising all of the health and hygiene measures we were using before lockdown with handwashing, sanitiser, anti-bac wipes etc.

### **What will I need to bring with me on the first day?**

You will **not** be able to share each other's equipment so it is important that you bring your pencil case and calculator. You may not have your timetable before the first day so you may want to bring a notebook or a

rough book on the first day. You will also need to bring your lunch, snacks and plenty of water. You will not be able to fill up bottles from the water fountains. Bring enough water to see you through the day.

**Do I need to bring in all the work I have completed at home for each subject in September?**

You have had feedback on your work already so there is no need to bring it all in, unless your teacher has asked you to do so. If you are unsure, wait until your first lesson and then ask your teacher.

**Can I use my locker?**

You will not have access to your locker so all belongings must be taken home with you at the end of each day. If you did not clear your locker out before lockdown, email Mrs Neal to arrange a time to empty it and take it all home.

Mobile phones should be switched off and in your bag during the entire day – including break and lunchtime. You will have to be organised and get into the habit of bringing in the books you need for each day, take care to check which week it is and double check in the morning before leaving for school – you will not be able to share equipment.

**What will happen at break and lunchtime? Will the canteen be open?**

The timings of break and lunchtime will follow the same structure as before lockdown – 20 minutes for break and either an hour or 50 minutes depending if it is Monday to Wednesday or a Thursday and Friday. The canteen will not be doing food before school or at break.

The canteen will be providing limited food choices at lunchtime, with very strict queuing and social distancing measures in place. There will be a 10-minute time slot for each year group if you wish to purchase food from the canteen. The cashless system will be operating; however, it would be advisable for you to top up your account online.

You must **not** share food with others.

When weather permits, you can picnic outside on the field in allocated areas to your group. In wet weather, students will eat lunch in their form rooms. If it is fine weather, bring sun cream and lots to drink.

Please do not move the chairs or tables in your form rooms at lunchtime but you may move to sit closer to your friends. You are not allowed in each other's form rooms but can meet up with other forms outside on the field. You may not mix with students from other year groups.

**Will I be able to go on town leave?**

For Term 1 at least, no year group will be allowed on town leave.

**Will I be able to go to clubs and intervention sessions at lunchtime?**

There will be no lunchtime activities or sessions during term 1.

**Which toilets should I use?**

Each year group will be allocated its own toilets to use, yours is downstairs in the 1986 block. You must only use that toilet. You will only be permitted to go to the toilets one at a time. The toilets will be wiped down and sanitised during the day by the cleaner but if she is in the allocated toilet for your year group when you need to go, she will stop and come out so you can go in.

**What do I do if I need the toilet, do I need to wait until break or lunchtime?**

You will be allowed to use the toilets throughout the day and during lessons times. This is to prevent lots of students using the toilets at the same time. Please ask your teacher politely as you normally would. Ensure you use the toilets allocated for your year group and make sure you wash your hands thoroughly with soap and water for 20 seconds.

**What should I do if I feel unwell at school?**

If you feel unwell at school, please tell the teacher that is supervising you and they will advise you what to do. If you feel unwell at break or lunchtime please find the nearest member of staff on duty and they will advise you what to do.

**I cannot wait to see my friends; can I give them a hug?**

Sadly, not yet – you must adhere to the social bubble at all times.

**I feel anxious about coming back to school; what should I do?**

This is a worrying time and feeling anxious and nervous is normal. We have tried to put every sensible and reasonable measure in place to keep you and the staff safe. These FAQs are supported by a multitude of risk assessments to reduce the risk of infection and transmission. Email Mrs Neal or a member of the pastoral team and we will call you to talk about your worries.

**I haven't completed all of my work; I am worried I will get in trouble?**

Your teachers are here to support you and your learning. You will not get into trouble; the focus is to get back into school and settled into lessons and new routines. It would be helpful, however, to ensure you communicate with your teachers which work you have completed so they can plan support you accordingly. It is vital you are open about your understanding and where you have struggled in order for you to get the best support.

**What do I do if I need to see my teacher in an area outside of my bubble?**

Please speak to your form tutor at the start of the day; they will be able to email your teacher if it is urgent. Alternatively, email your teacher when you get home. You are not allowed to go to the staff room to ask for the member of staff.

**What do I do if I want to talk to my Head of Year or a member of the pastoral team?**

Each head of year has been allocated an office in their year group zone; my office is now at the end of the 1986 corridor. You may email me to make an appointment or post a note in the worry/appointment box outside the door. This will ensure you can be seen quickly and social distancing can be met by avoiding gatherings/queuing in the corridor.