



# Spalding High School

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**Headmistress Mrs M Anderson B.Ed**

## SHS COVID CONTINGENCY PLANS DECEMBER 2020

Dear Parents and Carers

This letter is published as part of our Covid Contingency Plans just in case there is either:

- An introduction of a national circuit breaker, or,
- The School is temporarily shut due local/regional restrictions
- The Government issue an order to schools to move to remote learning

Our contingency plans assume, that as in the first lockdown, schools would be instructed to remain open for vulnerable students and those whose parents are “critical key workers”.

The Government has updated its list of those it counts as working in “critical key sectors”.

The full list including additional advice can be found here:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

In the first lockdown, the Government made it clear that this was an offer to parents and carers but there was no requirement for them to send their children to school if they did not need or wish to. The Government guidance published 19th March, stated, “Many parents working in these sectors may be able to ensure their child is kept at home and every child who can be safely cared for at home should be”. Furthermore, “If it is at all possible for children to be at home, then they should be” (Key Principle 1).

Should the Government advice change from that stated above, we will of course, inform parents at the earliest opportunity.

As per the first wave lockdown, key worker parents need to provide us with evidence of key worker status through employment ID or a letter from their employer. Should national or local restrictions be announced we would ask critical key worker parents to:

- Contact us preferably by email (enquiries@spaldinghigh.lincs.sch.uk) or telephone to inform of your preference to access a key worker place for your child/children.
- Complete the reply slip attached and email it with your request.
- Provide the evidence as explained above with your email request.

Key worker letter requests will be responded to on Sunday 3<sup>rd</sup> January. If you do not hear from us, please assume your email has not been received. **Do not** send your child to school if you have not heard from us confirming the key worker place. Places are not limited in number. The procedure explained above is to ensure, for safeguarding purposes, that we know which students to expect in school.

Greater detail of the arrangements will be shared with parents once we have the guidance from the Government, should they announce national or local restrictions.

Yours sincerely

M K Anderson  
Headmistress

**CRITICAL KEY WORKER REPLY SLIP:**

Please return this form along with a copy of the key worker evidence with either your email to [enquiries@spaldinghigh.lincs.sch.uk](mailto:enquiries@spaldinghigh.lincs.sch.uk) (scanned copies are acceptable providing they are clear and legible) or in a sealed envelope via the letterbox at the School Reception.

Childs name: \_\_\_\_\_ Form Group

Name of key worker parent:

As per the Government list, the key worker job:

Key worker parents employer name and details inc contact number: