

SHS Covid Secure Risk Assessment: **CANTEEN & LUNCH TIME RISK ASSESSMENT SEPT**

RA No:	Severity X Likelihood + Weighting WITHOUT control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting WITH control measures = Risk	S	L	W	R
9		4	3	5	17				2	2	5	9

Hazard: Transmission of infection / Breaching of social distancing bubble

Control measures to reduce the risk:

General:

Edwards and Blake have completed their own risk assessment process for the kitchen area, staff and safe preparation of food.

Due to the limited time available in the morning and break time, the canteen will only provide food at lunch time during T1.

ALL students and staff are to use the hand sanitiser before entering the canteen.

See pre-lunch time reminders and arrangements on the **Lesson Procedures Risk Assessment**.

Students are not permitted to enter each other's form rooms at break and lunch time, as rooms will quickly become over crowded. Students wishing to socialise with other members of their year group bubble are to use the designated outdoor zones to do so.

Menu:

The canteen will be operating a very limited food menu (eg grab and go food). Each room will have a copy of the menu so that students will be able to decide what they want.

Year Group time slots:

Students wanting to use the canteen should make their way at the allocated time, via the stairwell and the most direct outdoor route from their zone into the back of the quad closest to the S7 entrance. Students must maintain the 2m social distance bubble from students in other year groups at all times.

The quad and queues will be supervised by staff and midday supervisors.

A rota of year group times will be implemented across T1 to be fair to each cohort. For the first 7 school days, Y7 will end the period before lunch 5 mins before the bell and be the first on the rota.

Movement INTO the canteen and queuing:

Entry to the canteen will be via back of the quad, into the car park side hall door that we use for assembly and NOT the D of E corridor previously used to line up for lunch.

Students will make their way around to the side hall door and use the 2m marker points painted on the ground as markers for where to stand in the queue. Take care to stay close to the building. There should not be moving cars but remain vigilant. The queue will move from the hall side doors, towards the servery using the wall side of the hall. There will be 2m markers on the hall floor. The lunch queue will be supervised by mid-day supervisors and SLT as normal.

The cashless system:

The cashless system will be operational from September. Students will use hand sanitiser as they enter the canteen which will reduce the risk of transmission in using the biometric reader. The biometric reader will be wiped at the end of each year group allocated time.

Parents must ensure that money is added to the canteen accounts using the on-line payment system.

Movement OUT of the canteen:

The one-way system in the canteen remains the same. Students will move from the servery along by the tills and out the main canteen door. Students should be vigilant of staff emerging from the side door of the staffroom as that is the “out” door from the staffroom. Maintain 2m distance at all times.

When leaving through the canteen “out” door, students should turn left back into the hall and move along the pre-marked edge past the curtains, out via the D of E Corridor and back into the quad. Students are to return immediately to their form room or allocated outdoor space.

Conduct on the field/Halmer Grange and the Y7 Play ground:

- Outdoor year zones will be supervised at all times; if students need to go to the toilet they are to return to their year group zone via their entrance and use their toilet.
- When moving around the field/play grounds to arrive, leave or go to the toilet, the 2m social distance bubble from other year groups and staff must be observed
- Take care with sun etc. – wear sunscreen, a hat and drink lots of fluid.
- SLT will dismiss students from the field to their afternoon session by groups.
- Weather permitting, all students will be encouraged outside at lunchtime and break time.
- If sitting outside, students can sit facing each other providing they are at least 2m apart – even when in the same year group bubble.

Sixth form:

Sixth Form are permitted to leave site at lunch time and break time as normal and may use the reception door to do so. They must be considerate to other local users of Tesco’s and observe the Covid-19 measures the store has in place (be aware that queues will be much longer). Sixth Form must remember to sign in and out in reception, observe social distancing and use hand sanitiser when they return to site. Students are not to be late back from break due to shop Covid-19 measures.

Town Leave:

For T1 Y7-11 will not be permitted to leave site at lunch time.

Water:

Students will not be permitted to re-fill bottles from the water fountains due to the high risk these pose to the transmission of virus and bacteria. Students should bring enough water with them for the day. The canteen will include bottled drinks for sale. School have bottled water for emergencies and will trial a water station in the canteen.

The water station will have large jugs of tap water. Students may re-fill their bottle but must ensure that the lip of the jug does not touch the rim of their bottle. This will be done under supervision. The jug handle will be anti-bac wiped between users.