

SHS COVID SECURE RISK ASSESSMENT: STUDENT ENTRY AND EXIT FROM THE SITE AND LOCKERS - SEPT

RA No: 4	Severity X Likelihood + Weighting WITHOUT control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting WITH control measures = Risk	S	L	W	R
		4	3	5	17				2	2	5	9

Hazard: Transmission of infection / Breaching of social distancing bubble

Control measures to reduce the risk:

Prior instruction given to students before the start of their return to “face to face” education regarding PHE updated advice. **Year Group FAQ will be sent home in late August.**

Students should arrive between **8.30 and 8.55am** and must maintain **as much distance as possible and practical between each other.** **For T1 (at least) students will not be permitted on site before 8.30am.**

At the start of the day, ALL students (including sixth form) are to enter the site via the green pedestrian gates (supervised) at the side of the school and use the hand sanitiser station. **As students may be from different year groups,** any queuing shall be done using the prescribed 2m distancing rule. Floor markings upon approach to the green gates will aid this procedure.

Staff will be placed at strategic points at the entry and on the routes to the rooms to monitor and enforce the 2m distancing rule **between students in different year groups.**

ALL students (including sixth form) are to go directly to their form room using their designated entry point. Students are not to go anywhere else around the school.

For T1 (at least) the use of lockers will not be permitted, so as to negate the situation of groups of students waiting around locker areas and also limit surface contact and reduce the risk of transmission. **Furthermore, students need to limit what they bring to school on a daily basis and keep materials at home in case of local lockdown.**

The Sixth Form Common Room is not to be used by Sixth Form during the day for social groupings.

Sixth Form:

Sixth form should enter school using the main pedestrian front and back gates but may use the front reception to leave the school. The sixth form signing in and out book will be on the white tables in reception more than 2m away from the staff signing in book. Sixth form should not gather in groups at the signing in/out table.

At the end of the day: See Bus Queue Risk Assessment

Students who walk home will be dismissed immediately on the first bell (3.40pm). Students are to leave site immediately via the front and back gates and remain in year group bubbles. Students should maintain 2m+ distance away from students in other year groups (unless they are siblings). **Students getting a school bus must go straight to their designated Year Group bubble in the bus queues. This includes Sixth Form.**

Classes will be dismissed under supervision with staff monitoring and enforcing the 2m distancing rule **between year groups.**

Late pick-ups:

For Term 1 at least we will not be able to accommodate students later than 4.30pm. Sixth form students who need to wait for collection should go to the sixth form study room and work until collected. All other students should report to the school canteen. Tables have been arranged to support social distancing. Year groups may sit together on separate tables but must ensure that there is more than 2m distance between each year group table. Students should use anti-bac spray when they arrive and leave to wipe down the table and chair surfaces they have touched. Used wipes/kitchen towel must be placed in the green bin and will be disposed of according to current regulations by the contract cleaners. **Staff will be on hand to assist.**

