

SPALDING HIGH SCHOOL



PROVIDER ACCESS POLICY

HEADMISTRESS:	Mrs M K ANDERSON
SCHOOL CAREERS LEADER:	Mrs D BUSHELL
SCHOOL CAREERS COORDINATORS:	Mrs L O'BRIEN (KS3&4) Mrs D BUSHELL (KS5)
LINK GOVERNOR:	Mr S WILLIAMS
DATE AGREED:	1st October 2019
REVIEW FREQUENCY:	Biennial

Executive Summary:

This policy statement sets out the school's arrangement for managing the access of providers to pupils at the school for the purpose of giving them information about a wide range of progression routes post 16 and post 18. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Related Policies:

Careers Education Policy
Child Protection
Confidentiality
Equal Opportunities/Inclusion
PSHCE and Citizenship
Assessment, recording and reporting

Chair of Governors

Date

Headmistress

Date

Pupil entitlement

All pupils in Years 8-13 are entitled to:

- Find out about technical qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships;
- Understand how to make applications for the full range of academic and technical opportunities.

Procedure for provider access requests

A provider wishing to request access should contact either Mrs Bushell, Careers Leader, 01775 722110, dawn.bushell@spaldinghigh.lincs.sch.uk or Mrs L O'Brien, Work Experience Manager, 01775 722110, lucy.obrien@spaldinghigh.lincs.sch.uk

Access will be provided based on meeting the following criteria:

- Adequate room(s) and equipment are available;
- Staff are available to attend;
- Students are available to attend depending on curriculum considerations;
- Providers offer impartial, high-quality content, meeting equal opportunity requirements;
- Providers give sufficient time for their request to be considered;
- Providers are GDPR compliant.

Opportunities for access

A number of events integrated into the school Careers Programme will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

The events listed below are subject to change and this is not an exhaustive list as events are scheduled outside of the planned programme and upon need and opportunity.

- Parents Evenings;
- Careers Fairs;
- Careers talks on Friday afternoons;
- Personal Statement Writing Day (Year 12).

Please see the school calendar for scheduled dates for all of the above.

- Support with the curriculum. We are interested to hear from providers/employers who can support careers guidance within our subject areas.