

Present: Anne Welby (Chair), Kirsty Lees (Secretary), Michele Anderson, Julian Smith, Rob Hemsall, Mel Reston, Clare Whitcombe, Cat Mowbray, Anna Avery, Debbie Blackman, John Sootheran.

Apologies: Niki Gregory (Treasurer), Charlotte Jones, Emma Rogers, Sarah Dunnett, Nicky F and Hayley Willerton.

Welcome: All welcomed

Previous Minutes: Agreed and signed off by Anne

No Previous Events, Treasurer's Report as 04/03/2019

Thank you from Michele for generous Easter egg donation for Year 7 Eggstravaganza.

Upcoming Events:

Spring Fayre Preparation Friday 10th May

Volunteers needed and appreciated for Friday morning to sort Prize Draw tickets

Volunteers needed and appreciated for Friday afternoon from 2pm to help with Fayre set up

Spring Fayre Saturday 11th May 11am to 2pm

Activity	Volunteers from 9.00 please	Notes
BBQ	Russell Niki Anne Emily	Level 2 Certificate Food Hygiene as required Level 2 Certificate Food Hygiene as required Level 2 Certificate Food Hygiene as required
BBQ Meat	Ade to source	150 Burgers 12.3 kg sausages
BBQ Rolls and Sundries	Kirsty to get (via Andrew Wharmby for discount)	Approx. 160 burger rolls, 200 finger rolls (no seeded bread), 2 x gluten free packs.
Fayre Refreshments Tea, coffee and cake	Mel, Debbie, Emma, Anna, Sarah, John (until 12.45), Hayley.	Cover in two shifts so that volunteers can participate in Fayre and manage child care, organise on WhatsApp.

Prize Draw discussion; some disappointment over lack of engagement with only 201 books of tickets sold, 9 books part-sold and 201 books returned to date. All books must be accounted for, majority of students not returning tickets, will need to be chased. Prize draw prizes covered but all agreed push needed to encourage support. Tickets to be sold at Fayre, need prominent position with posters to publicise, Mike Weibel to staff.

Suggested Parent mail to advertise Prize Draw to include details of recent support for department bids.

Thank you to Committee members and ladies in Finance office for processing tickets.

Future Prize Draw events – envelopes home to be addressed 'To the parents of...' and rota of volunteers in advance to assist with sorting, tearing and folding tickets.

Bingo Friday 21st June 6.30pm

Prizes to be sorted after the Fayre.

License	Michele
Bar stock	Niki to buy
Computer & program	Niki to organise with Mel / Julian
Books, Dabbers	In PTA cupboard
Caller	Rob
Bar Volunteers	Clare, Mel, John, Debbie, Kirsty

Bids for Funds

Bids approved for Art & Design, Business, Classics, English, Food, Geography, History, Library, Maths, MFL., Music, PE, RE, Textiles

Totalling £3,370

AOCB

WhatsApp group up and running, anyone else interested please contact Cat.

Date and Time of Next Meeting

Monday 10th June 6.30pm