



Spalding High School

Stonegate, Spalding, Lincolnshire, PE11 2PJ
Telephone 01775 722110 **Fax** 01775 719724
Email enquiries@spaldinghigh.lincs.sch.uk



Headmistress Mrs M Anderson B.Ed

15th March 2021

Home Lateral Flow Testing for Students

Dear Parents/Carers

This letter contains very important information; please keep it for future reference.

Between Tuesday 16th March and Friday 19th March, the vast majority of students will have taken three Lateral Flow Device tests (LFD) in school. In the week that students have their third test they will be given two packs of test kits to be used at home which will last them for two weeks. Each box contains enough components for three separate tests. Distribution days will be as follows:

Sixth Form – Wednesday 17th March
Y10 & 11 – Thursday 18th March
Y7, 8 & 9 – Friday 19th March

With their home test kits, students will also be given a set of separate instructions for how to complete the home tests. Please carefully read these instructions through with your child. Please use these separate instructions which replace the old instruction booklet you will find inside the box of test kits. Useful instructions can also be viewed on this YouTube video: <https://m.youtube.com/watch?v=S9XR8RZxKNo>

Students who have tested positive using a PCR Test in the last 90 days do not need to take any LFD tests. Students/parents who have not consented to testing may change their minds and should speak to Mrs Pryke if they decide to register for testing.

School based and home testing does not replace basic preventative measures such as regular handwashing, face coverings and social distancing. It is essential that we all continue to follow the “Hands – Face – Space” measures.

Taking the Tests:

If you study the schedule printed at the bottom of this letter, you will see that we are moving the whole School (including staff) towards taking their LFD test on a **Sunday** and **Wednesday**. It will take the next two weeks to achieve this and so it is very important that students follow the schedule as printed below. We will update the schedule for the Easter holidays and beyond (if required by the DfE) closer to the end of term.

Students aged 11 should have the test administered by an adult, and students aged 12-19 should be supervised by an adult but can swab themselves. Students have done incredibly well with the school based LFD tests in recent days and we have had very few void results because the swabs did not have enough of a sample. Students need to continue to be as conscientious when they do their tests at home. Taking the test does become less uncomfortable as you get used to it!

Reporting your Child's Results:

Each time your child takes a test you will be required to report the results to both the School and the NHS. We will be using Assignments in Microsoft Teams for students to submit their results. Students are very familiar with using Teams and over the coming days will see they have been added to a new Team called “Year XX Covid Results”. Year XX will obviously have the year specific to your child when they log on to Teams.

In order to submit their result, your child will need to:

1. Head to the **General** channel of the 'Year XX Covid Results' Team and select the **Assignments** tab.
2. Select the appropriate assignment from the list – see '**Assigned**'. All assignments will be dated and it is important that students select the correct one.
3. Select the Microsoft Forms document (located under '**My work**'). They will then be directed to a multiple-choice question.
4. Select the answer that matches their result (Negative, Positive, Void). **Students will not be able to see each other's results.**
5. Click **Submit**.

For **negative test results** you will need to:

1. Report the result to NHS Track and Trace, either online or by phone, following the instructions in the home test kit booklet.
2. Report the result to the School on the Teams Assignment as explained above.

or for **positive test results** you will need to:

1. Self-isolate immediately in line with Government guidance: [here](#)
2. Report the result to NHS Track and Trace, either online or by phone, following the instructions in the home test kit.
3. Report the result to the School on the Teams Assignment as explained above **AND** email the School at enquiries@spaldinghigh.lincs.sch.uk confirming that the result is positive and that your child will be self-isolating for ten days.
4. Book a PCR test to confirm the LFD home test results for your child. The outcome of this needs to be emailed to: enquiries@spaldinghigh.lincs.sch.uk

Please note that if the PCR test returns a negative result, inform the School and we will make arrangements for their return.

For **void test results** you will need to:

1. Take another LFD Test. If two 'void' results are received, you will need to arrange for a PCR test.
2. Report the result to NHS Track and Trace, either online or by phone, following the instructions in the home test kit.
3. Report the result to the School on the Teams Assignment as explained above **AND** email the School at enquiries@spaldinghigh.lincs.sch.uk

Distribution of Testing Kits:

Test kits will be handed out to all students who have had three tests in school and for whom we have received consent on the dates given in this letter. Please could we ask that parents check that the tests have got home safely as supplies are limited and we may not be able to issue replacements. Other students who have not taken all three tests will be given their kits once all tests have been completed.

Displaying Symptoms:

This asymptomatic testing programme does not replace current guidance for those with symptoms or those identified as a close contact of a positive case. Anyone with symptoms, whether they are involved in this programme or not, should book a free NHS test PCR and follow the Government Stay At Home guidance (found [here](#)) until the results of their test are known. I would draw your attention to the attachment to this letter, which is the information we sent home on Friday 5th March detailing how parents of school aged children can access home testing kits for their households.

Students have shown exemplary maturity this week whilst undertaking these tests and we thank you once again for your continued support with this process.

Yours sincerely



M K Anderson
Headmistress

DATE	YEAR GROUP	YEAR GROUP	STAFF
Monday 8 th March		SIXTH FORM	
Tuesday 9 th March	Y10	Y11	
Wednesday 10 th March	Y7	Y8	(HOME)
Thursday 11 th March	Y9	SIXTH FORM	
Friday 12 th March	Y10	Y11	
Sunday 14 th March			(HOME)
Monday 15 th March	Y7	Y8	
Tuesday 16 th March	Y9	SIXTH FORM	
Wednesday 17 th March	Y10	Y11	(HOME)
Thursday 18 th March	Y7	Y8	
Friday 19 th March	Y9		
Sunday 21 st March	Y10 (HOME)	Y11 & SIXTH FORM (HOME)	(HOME)
Monday 22 nd March	Y10 follow up	Y11 & Sixth Form follow up	
Tuesday 23 rd March	Y7 (HOME) Y9 (HOME)	Y8 (HOME)	
Wednesday 24 th March	Y7 follow up Y9 Follow up	Y8 follow up	(HOME)
Thursday 25 th March	Y10 (HOME)	Y11 & SIXTH FORM (HOME)	
Friday 26 th March	Y10 follow up	Y11 & Sixth Form follow up	
Sunday 28 th March	Y7 (HOME) Y9 (HOME) Y10 (HOME)	Y8 (HOME) Y11 (HOME) SIXTH FORM (HOME)	(HOME)
Monday 29 th March	Y7 Y9 Y10 follow up	Y8, Y11 & Sixth Form follow up	
Tuesday 30 th March			
Wednesday 31 st March	Whole School HOME TEST		(HOME)