

SHS Covid Secure Risk Assessment: ART DEPARTMENT R11 and R12 SEPT

RA No:	Severity X Likelihood + Weighting WITHOUT control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting control measures = Risk WITH	S	L	W	R
17		3	2	6	11				1	1	5	6

Hazard: Transmission of infection / Breaching of social distancing bubble

Control measures to reduce the risk:

Staff will regularly remind students of PHE health and hygiene messages including good hand hygiene and catch it, kill it, bin it, and 2m social bubble. Staff and students wear face coverings and/or gloves if they so choose. In an emergency, staff will use the R12 phone to contact reception.

Students to sit in an allocated place. Y12/13 students will leave bags in the designated shelf space outside R12, marked at 50 cm intervals. All other year groups to leave all belongings in Form Room and ONLY bring art packs, pencil cases and phones to lesson.

Doors pegged back with door wedges to allow circulation of air. Students will not touch door handles. All staff and students will sanitise their hands. Students will sit facing forwards and each has a 1m+ space in front and behind them.

A sixth form one way system will be implemented in R12 where boards have been configured to allow bigger work to be made and displayed.

Specific areas of R11 and R12 have been allocated for materials/sinks for each year group bubble in Y12/13, 11, 10 and 9. Students will only use the equipment/sink allocated to their year group. All equipment is clearly marked and placed within year group allocated spaces within the rooms.

R11/R12 will be sanitised between different year group bubbles using the room. Staff will use appropriate cleaning materials, gloves and a mask. At least one lesson is left between different year groups to allow for the clean.

Areas around teaching stations are taped to ensure teaching staff stay within the 2m zone from their students. Tutorials take place at a 2m distance between staff and students and work will be marked in accordance with the DfE regulations.

Students cannot use the photocopier or enter the darkroom or art office. These are staff only staff spaces. The photocopier is regularly wiped down and staff are vigilant to hand sanitise after use. Computer use (See Equipment Risk Assessment). Students will sanitise keyboards and mice before and after use.

Students will sanitise their chair and surfaces after use and the well- stocked cleaning station is accessible to all to ensure adherence to the hygiene rules.

The dark room: At present, the use of the darkroom is suspended for analogue photography. However, this is under review as H and S directives change.

Rm 12A: This is organised for the storage of 6th form work and for limited number of 6th form to work in. Notices are clearly visible preventing any other students from entering the room. The room is cleaned regularly and its use is monitored. Students are responsible for adhering to PHE guidelines; however, use will be stopped if these are not followed. Students only use personal equipment and bags are placed onto the bag rack outside R12 before entering. Cleaning station is operational in this room.

Students are to use their allocated toilets before they attend their specialist lesson. In an emergency, students may use the nearest toilet during the specialist lesson. They must remain 2+ from students in other year groups and adhere to good hand hygiene at all times.

At the end of the lesson, students are dismissed one by one to collect their belongings and leave via the main staircase between R11 and 12.

For lessons taking place in form rooms where there are no specialist art facilities, students will follow a revised SOW. Students will use their art packs and personal plastic table covers to ensure complete cleanliness. Staff will bring additional resources in trundle trolleys ensuring best practice with cleaning and hygiene. Students will clean their equipment at home when necessary.