

Careers Programme of Content in Years 7-13 2023-2024

Our Careers Fair on 11th July will provide the opportunity for students in all Year groups to meet employers, higher and further education providers and service providers. (Gatsby Benchmarks 2, 3, 5, 7).

Year 7

Content	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Soft Skills		PSHCE					3
Unifrog – How to navigate the careers library			PSHCE				2, 3, 4
Dragons’ Den Challenge					PSHCE		5
Employer Encounter			PSHCE				2, 5
Careers in Tutor Time Sessions	Fortnightly sessions during tutor time						2, 3, 4
National Apprenticeship Week			Tutor time / assembly				2, 3, 4, 5
National Careers Week				Tutor time / assembly			2, 3, 4, 5
Unifrog Careers Platform	Introduced Term 1 & 2, used throughout the year for independent research						2, 3, 4

Year 8

Content	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Know Yourself 1– Reflecting on hobbies & interests. Using Unifrog to demonstrate & log transferable skills.	PSHCE						3
Know Yourself 2 – Careers treasure hunt using Unifrog Careers Library	PSHCE						3
The Real Game – Importance of choices relating to further education, training and career options.		PSHCE x 2 lessons					2, 3
Problem-solving task – designed by the Army					PSHCE		
Employer Encounter						PSHCE	5
Careers in Tutor Time Sessions	Fortnightly sessions during tutor time						2, 3, 4

National Apprenticeship Week			Tutor time / assembly				2, 3, 4, 5
National Careers Week				Tutor time / assembly			2, 3, 4, 5
Unifrog Careers Platform	Used in PSHCE and throughout the year for independent research						2, 3, 4

Year 9

Content	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Careers Presentation – Options and Post-16 introduction		PSHCE					2, 3
Child Employment					PSHCE		3
Employer Encounter					PSHCE		5
CV Writing – Using Unifrog					PSHCE		2, 3
Unifrog Session – Continuing to log activities and use the research tools						PSHCE	
Work Experience Introduction						PSHCE	3
Careers in Tutor Time Sessions	Fortnightly sessions during tutor time						2, 3, 4
National Apprenticeship Week			Tutor time / assembly				2, 3, 4, 5
National Careers Week				Tutor time / assembly			2, 3, 4, 5
Unifrog Careers Platform	Used throughout the year for independent research						2, 3, 4
Options Process & Options Fair			Contact with home / in subjects				3, 4

Year 10

Content	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Careers Presentation – Post 16 options	PSHCE						2, 3
Personality Profiling	PSHCE	PSHCE					3
Promoting Yourself Positively – Branding, Skills, Strengths	PSHCE	PSHCE					3
Work Experience H&S				PSHCE			3
Work Experience Preparation				PSHCE			3
Work Experience				25 th -28 th March			5, 6
Careers in Tutor Time Sessions	Fortnightly sessions during tutor time						2, 3, 4
Futures Day						One day in tutor groups with a carousel of activities relating to various pathways & careers	2, 3, 5, 7
Unifrog Careers Platform	Used throughout the year for independent research						2, 3, 4
National Apprenticeship Week			Tutor time / assembly				2, 3, 4, 5
National Careers Week				Tutor time / assembly			2, 3, 4, 5
One-to-One Careers Guidance Appointment with Independent Adviser					Appointments		8

Year 11

Content	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Careers Presentation - Post-16 Options	PSHCE						2, 3
Life in Sixth Form	PSHCE						3, 7
Sixth Form Open Evening		In person					3, 7
Careers in Tutor Time Sessions	Fortnightly sessions during tutor time						2, 3, 4
One-to-One Careers Guidance Appointment with Independent Adviser (If not completed in Y10)	Appointments						8
Sixth Form Taster Day			In school				3, 7
Opportunities to visit other providers/Open Evenings	Ongoing						3, 7
Unifrog Careers Platform	Used throughout the year for independent research						2, 3, 4
National Apprenticeship Week			Tutor time/assembly				2, 3, 4, 5
National Careers Week				Tutor time / assembly			2, 3, 4, 5
National Results Day (August)						SLT, Sixth Form Team & Careers Adviser on hand to offer support & advice for progression routes.	

Year 12

	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Unifrog/UCAS careers and LMI exploration and matching skills/interests to careers/courses/apprenticeships	Introduction in careers lessons in Term 1 and ongoing in careers lessons/independent research						2, 3
CV writing, covering letters and email etiquette		Careers lessons					3
Opportunity for Careers Guidance Appointment	Independent Careers Adviser						8
Progression route information and exploration (HE, FE, apprenticeships, employment, gap years, volunteering)	Ongoing in careers lessons / independent research						3, 7
Skills focus – how to recognise skills developed through curriculum and extra-curricular activities	Ongoing in careers lessons						3
Employer Encounter	Opportunities throughout the year via curriculum / in person presentations on Friday afternoons.						5
Work Experience						1 st -5 th July	6
Careers in Tutor Time Sessions	Fortnightly in tutor time						2, 3, 4
National Apprenticeship Week			Tutor time /assembly				
National Careers Week				Tutor time and careers lessons / assembly			2, 3, 4, 5
UCAS/alternative pathways information for students and parents					Contact with home / UCAS evening 25 th April		3, 7
Setting up UCAS accounts				Students shown how to set up their accounts via UCAS Hub			3

Year 13

	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6	Gatsby Benchmarks
Unifrog/UCAS careers & LMI exploration & matching skills/interests to careers/courses/apprenticeships	Revisiting these areas in Term 1 and ongoing in careers lessons / independent research						2, 3
Completing personal statements & other applications	In careers lessons / independently						3, 5
Focus on interview preparation		In careers lessons for all. Mock interviews with Mrs Bushell & Mrs O'Brien or HoD / subject teacher for students who will be interviewed for competitive courses					3, 5
Student Finance presentation			In careers lessons				3, 7
Opportunity for Careers Guidance Appointment	Independent Careers Adviser						8
National Apprenticeship Week			Tutor time / assembly				
National Careers Week				Tutor time and careers lessons / assembly			2, 3, 4, 5
National Results Day (August)						SLT, Sixth Form Team & Careers Adviser on hand to offer support & advice for progression routes.	3, 8