

SHS Covid Secure Risk Assessment: **CANTEEN & LUNCH TIME RISK ASSESSMENT** SEPT 2021

RA No:	Severity X Likelihood + Weighting WITHOUT control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting WITH control measures = Risk	S	L	W	R
9		4	3	5	17				2	2	5	9

Hazard: Transmission of infection

Control measures to reduce the risk:

This Risk Assessment has been updated to reflect **Step 4 guidelines July 21 and Operational Guidance for Schools**. Updates are in yellow.

General:

- Edwards and Blake have completed their own risk assessment process for the kitchen area, staff and safe preparation of food and testing of staff.
- Due to limited time available in the morning, the canteen will only provide food at break time and lunchtime as per the established rota.
- ALL students and staff are to use the hand sanitiser before entering the canteen.
- Students wishing to socialise with other members of their year group are to use the designated outdoor zones to do so.

Year Group time slots:

Students wanting to use the canteen should make their way at the allocated time, via their stairwell and the most direct outdoor route from their zone into the back of the quad closest to the S7 entrance. The quad is supervised by midday supervisors. A rota of year group times is operational to be fair to each cohort, this applies to break times as well.

Movement through the canteen and queuing:

Entry to the canteen is via the back of the quad, into the car park side hall door. There should not be moving cars but students and staff must remain vigilant. The queue moves from the hall side doors, towards the servery using the wall side of the hall and through the canteen. Exit is via the “out” doors back into the other side of the hall and out into the Quad via the D of E door. The lunch queue is supervised by SLT & mid-day supervisors.

The cashless system:

The cashless system is operational. Students use hand sanitiser as they enter the canteen which reduces the risk of transmission in using the biometric reader. The biometric reader is wiped at the end of each year group allocated time. Parents must ensure that money is added to the canteen accounts using the on-line payment system.

Conduct on the field/Halmer Grange and the Y7 Play ground:

- Outdoor year zones will be supervised; if students need to go to the toilet they are to return to their year group zone via their entrance and use their toilet.
- Weather permitting, all students will be encouraged outside at lunchtime and break time.

Leaving site at lunchtime:

Sixth Form are permitted to leave site at lunchtime and may use the reception door to do so. They must be considerate to other local users of Tesco’s and observe the Covid-19 measures the store has in place. Sixth Form must remember to sign in and out and use hand sanitiser when they return to site. Students are not to be late back from lunch due to shop Covid-19 measures. At the moment, Y7-11 are not be permitted to leave site at lunch time.

Water:

Water fountains will be operational in September. Students must sanitise before using the fountain and not touch their lips or water bottle lip on to the surface of the fountain. The canteen water station remains in use. Students must ensure the jug lip does not touch their water bottle lip and wipe the handle of the jug before use.