

**SHS COVID SECURE RISK ASSESSMENT: Textiles Department T4 September 2021**

RA No: 22	Severity X Likelihood + Weighting <b>WITHOUT</b> control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting <b>WITH</b> control measures = Risk	S	L	W	R
		4	3	5	17	2	2		5	9		

**Hazard: Transmission of infection / Breaching of social distancing bubble**

**Control measures to reduce the risk:**

**Collection of class and movement to specialist room:**

Staff will collect students in Y7 and Y8 from their form room, escort them to the specialist room and accompany them back at the end of the lesson. Students will only take materials/equipment specifically needed for the practical lesson to the specialist room. Other belongings e.g. bags etc. will be left in the form room.

Students in Y9-Y13 will be dismissed from their year group zones at staggered times to move to the specialist room using prescribed outdoor routes. Students in Y9-13 are not to move to specialist rooms through the buildings or through other year group zones. Specialist staff will be at the specialist room to supervise arrival and entry to the room and monitor student movement in their area to ensure social distancing between year groups is observed. Students in Y9-Y13 will be dismissed from the specialist rooms at staggered times and will take the prescribed route back to their year group zone and room.

Staff will ensure that students use the year group toilets before leaving the form room so that toilet visits during the practical lesson are emergency visits only. Students will be instructed to keep 2m+ from other year group students in the toilets.

**Entry into the specialist room:**

All working spaces will have as much ventilation as possible, to ensure natural air supply. This may include opening all windows, and propping open doors. Under the direction of the teacher, students will enter the room individually, use hand sanitiser upon entry, collect individual equipment basket (or they will be at the workstation) and make their way to their workstation.

**Practical work**

**Use of machines:**

- If machine work is included, this will be based on a maximum number of machine stations, which is 7 in T4. Other students will complete handwork or theory/design work.
- Students will be allocated a machine station for part of a lesson and will hand sanitise when they move to and from a machine. NEA students will be able to request a machine prior to a lesson (this will be on a rota basis if necessary). KS5 will have access to an allocated machine (and over locker if needed) for the duration of a lesson.
- Students will hand sanitise when using machines before switching them on and after switching them off.
- If technical support is needed with a sewing machine the student will step away and the teacher/technician will wear PPE, use hand sanitiser, resolve the issue, sanitise the machine before the student returns to the workstation. 7 spare machines are available and can be used as replacements in a lesson if technical difficulties need further attention.

**Iron and ironing board:**

One ironing board and iron will be set up in T4. Students must request use and this can be monitored by teacher/technician. Hands will be sanitised before and after use by students; following instruction from teacher.

**Essential practical equipment:**

- Individual plastic baskets will be issued and used for the duration of a lesson: dressmaking shears, small thread scissors, tape measure, un-picker. Baskets will be labelled in batches and will be interchanged between rooms dependant on lesson timetabling. Baskets and equipment will be sanitised between student use with Milton solution spray or immersion in bucket. It will be 15 minutes before equipment can be re-used safely.

- All students will be issued with individual needle cases (variety of needles for different purposes) and small plastic pots of pins. These will be kept and re-used by students.
- Individual plastic baskets will be issued and used for theory lessons and include; paper scissors, ruler and sellotape reel. Baskets will be labelled in batches and will be interchanged between rooms dependant on lesson timetabling. Baskets and equipment will be sanitised between student use with Milton solution spray or immersion in bucket. It will be 15 minutes before equipment can be re-used safely.

**Lesson resources:**

Lesson resources for student use will be prepared in advance and placed in baskets. This will include envelopes to hold small resources i.e. small fabric samples for disassembly, elastic bands for tie-dye preparation, hand stitching threads.

**Hand sanitiser:**

Washing with soap and water is preferable to using hand sanitiser; however, there may be difficulties for students to access washing facilities safely, whilst maintaining social distancing. On those occasions, hand sanitiser will be a suitable alternative. T4 has a sink area with hot water and soap. Hand sanitiser is positioned on the tables and work benches in T4.

**Managing practical activities:**

- As far as possible practical work will be completed at one workstation. If students need to move to other equipment they will wear face coverings and hand sanitise.
- Materials and resources for practical lessons will be prepared in advance.
- At the end of any practical session, students will clear away all equipment and spare material to the designated. Equipment will be sanitised before further use.
- Hands will be sanitised before and after machine use by students; following instruction from teacher. Waste material will be placed in the appropriate labelled bin.

**Class demonstrations:**

Class demonstrations will be at a 2m distance or by use of data projector and pre-recorded videos. A 2m distance will be maintained when observing the students as they work through the practical activity.

**Health and safety:**

Normal health and safety routines and procedures for practical lessons/rooms/equipment remain in place and will be upheld. Students will be reminded of these routines regularly.

**Emergency response/Staff PPE:**

Staff will use appropriate PPE if there is a student accident. Plastic gloves, disposable aprons and a face covering/shield will be used if staff need to breach the 2m bubble to tend to a child. In some cases, the casualty may be able to deal with her/himself under staff instruction.

**End of lesson routine in a specialist room:**

Students will use sanitising wipes/spray to wipe down equipment/materials after use. Students will be shown how to do this and reminded regularly thereafter. Staff will instruct students to sanitise the stools/chairs at the end of the lesson before leaving the room.

**Return of class and movement to base room:**

Staff will collect students from their base room and escort them to the specialist room. Where other year bubbles may be using blocks/specialist areas at the same time, staff will ensure a 2m+ social distance bubble will be kept between students when entering and exiting the building. **The same applies as staff escort students back to their base rooms.**