

SHS COVID Secure Risk Assessment: SUSPECTED CASE OF COVID-19 RISK ASSESSMENT SEPT

RA No: 16	Severity X Likelihood + Weighting WITHOUT control measures = Risk	S	L	W	R	(S) Severity (L) Likelihood	(W) Weighting (R) Risk	Severity X Likelihood + Weighting WITH control measures = Risk	S	L	W	R
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Hazard: Transmission of infection via surfaces

Control measures to reduce the risk:

ALL GOVERNMENT GUIDANCE MUST BE FOLLOWED IN A POSITIVE TEST RESULT/SHOWING SYMPTOMS OF INFECTION ON SITE:

- Implementing protective measures in Education and childcare settings 01 06 20
- Guidance for Full Opening: Education 02 07 20
- Stay at home: Guidance for households with possible or confirmed coronavirus (Covid-19) infection 17 07 20
- What to do if a pupil is displaying symptoms of coronavirus (COVID-19) 10 09 20

No one with symptoms, no matter how mild, should attend the High School. The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

The school will fully support and engage with the NHS Test and Trace systems.

Notification of Positive cases:

Schools **MUST** notify the local health protection team as soon as they become aware that someone who has attended school has tested positive for Covid -19. The local health protection team will support the school and assist with a rapid risk assessment and appropriate actions.

Parents/carers **MUST** notify school of a positive test result within the household and follow the Stay at Home guidance.

Those who have been in “close contact” with the positive case will be sent home, told to self-isolate for 14 days and get tested as a matter of urgency. The school will keep accurate registers and lists of classes that a suspected patient has been with and prior to leaving site, the patient will be asked to list those they have come into close and proximal contact (see below).

Close contact = face to face contact (within 1m) for any length of time, coughed on, sneezed on, unprotected physical contact (skin to skin)

Proximity contact = extended close contact (within 1-2m for more than 15 minutes)

Travelling together in a small vehicle eg a car.

If the test delivers a negative result the contact(s) **MUST** remain in isolation for the remainder of the **14 days** in case symptoms develop over subsequent days.

If the test delivers a positive result the contact(s) **MUST** inform the school immediately, self-isolate for **at least 10 days** from the onset of their symptoms and members of their household **MUST** self-isolate for **14 days** from when the symptomatic person first displayed their symptoms.

The local health protection team will assist with the identification of those who should be sent home and standard notification letters.

Household members of those close contacts who have been sent home do not need to self-isolate unless they too start to show symptoms or the person who has been sent home starts to show symptoms.

Suspected case with a negative test result (NB – not a contact of a confirmed positive case as explained above:

If someone displaying symptoms tests negative, and everyone you live with who has symptoms tests negative, you do not need to isolate and can return to their setting.

“Clean” Medical Room:

Peri Room 1 is now the “Clean” Medical Room. This room has temporarily been decommissioned from ALL other uses and is ONLY to be used for suspected cases of Covid-19. This is a room where a patient can be isolated, behind a closed door but tended too in close proximity to the main part of the school with safe and easy access for parents and if needed, paramedics. Adult supervision will be maintained.

When a student or staff member develops symptoms compatible with coronavirus (COVID-19) during the school day, they will be sent home immediately and instructed to isolate for 10 days. All other household members will need to isolate for 14 days and refer to the **guidance for households with possible or confirmed coronavirus (COVID-19) infection.**

The member of staff initially with the child should follow the first aid instructions in the Lesson Procedures Risk Assessment. That is, contact reception and ask for assistance. NO student should be sent to the medical room/reception. If a child needs a first aider or to visit the medical room, assistance should be called for and a first aider will come to the room and escort the student to the “Clean” Medical Room.

If the School Medical Officer/First aider believes there is an emergency, they will call 999.

If the patient needs to go to the toilet, the toilets next door in the D of E corridor will be used. These are currently designated as boys’ toilets but have cubicles. If a patient with suspected Covid-19 needs to use the toilets they will be taken out of use for others completely. The corridor will be shut down and a sign directing male students to use the closest disabled or staff toilet instead.

The entire bathroom area will be cleaned and disinfected as per govt guidelines.

The patient will be asked where they have been that day and whom they have been in close/proximal contact with. This information can also be tracked via timetabling and group organisation. Site staff/daily cleaner will be directed to the areas to sanitise as per the directions below:

“If a member of staff or another student has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.”

Safe working in education, childcare, social care settings including the use of PPE 14 04 20

If a student becomes unwell with the symptoms during the course of the school day the entire class will be moved to a new “clean” room and made to wash their hands/sanitise as per the direction above. The room(s) will then be deep cleaned. Staff and other students, with whom the patient has come into contact that day, will also be informed.

Information will be sent home to parents of students in the group informing them of a possible suspected case and reiterating the need for them to be vigilant of symptoms in their own children and to follow the **Stay at home: Guidance for households with possible or confirmed coronavirus (Covid-19) infection**. This notification and advice may be implemented as part of the national Test and Trace system.

First aid staff tending a patient with suspected Covid-19 MUST wear PPE as recommended, this means that:

- a facemask should be worn **even** if a distance of 2 metres can be maintained from someone with symptoms of coronavirus
- if contact is necessary, then gloves, a disposable apron (or washable overalls) and a facemask should all be worn
- if there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn (protective goggles)

When PPE is used, it is essential that it is used properly. This includes scrupulous hand hygiene and following guidance on [how to put PPE on and take it off safely](#) in order to reduce self-contamination.

Cleaning:

All surfaces that the symptomatic person has come into contact with will be cleaned and disinfected, including:

- Objects which are visibly contaminated with body fluids
- All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells

Disposable cloths or paper roll and disposable mop heads will be used to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:

- Either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine **or**
- A household detergent followed by disinfection (1000 parts per million av.cl.).

Waste:

Any waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):

- Will be put in a plastic rubbish bag and tied
- The plastic bag will then be placed in a second bin bag and tied
- It will then be put in a suitable and secure place and marked for storage until the individual's test results are known

Waste will be stored safely and kept away from other. It will not be put in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.

Staff with symptoms will be sent home from work, told to self-isolate and follow the most current advice in the [staying at home guidance](#).

Children with symptoms will be sent home (parents/carers to collect), told to self-isolate, advised to get a test and notify school of the results. They will be advised to follow the most current advice in the [staying at home guidance](#).

Daily actions:

- The school has a nominated named staff member (HM or the most senior member of the SLT on site) to co-ordinate suspected case information, communication and actions.
- The school has a nominated named staff member to co-ordinate patient care (Medical Officer – Mrs Pryke) or first aider tending the patient.

In the event of a confirmed case:

- The School (HM or most senior leader on site) will inform Health Protection and Public Health Lincolnshire if there is a possible or confirmed case.
- If there are two or more possible or confirmed cases, this needs to be reported as an outbreak.

Key Contacts for Early Advice and Support include:

- Public Health Lincolnshire – Tel: 01522 553729 [In Hours 08:00 – 17:00]
- Public Health England – Tel: 0344 225 4524 (option 1) [Out of Hours]
- 111 online Coronavirus available [here](#) or via calling 111 service if they are unable to access the online platform.