

Code of Conduct – Ski Trip 2024

Zauchensee, Austria – 09.02.2024 – 16.02.2024

General Expectations

For the visit to be both beneficial and enjoyable for all, you are expected to:

- behave responsibly and show consideration for others, including fellow pupils, staff and members of the public.
- comply with all instructions from staff, ski instructors & the HTS Skibound rep.
- look after your own possessions and anything you borrow.
- keep all facilities clean, tidy and undamaged.
- abide by any rules and regulations of the places we visit.
- in the event of an emergency, follow emergency procedure instructions.
- not purchase, possess or consume alcohol.
- not purchase, possess or use tobacco.
- understand that the possession and use of non-prescribed drugs and/or illegal substances is strictly forbidden.
- inform staff if you have any medical conditions or injuries.
- inform a member of staff if you have any concerns about safety or security.
- report any damaged or unsafe equipment.
- wear appropriate clothing.
- wear your ski trip hoodie during all coach stops and ferry crossing

On the coach

- remain in your seat, unless given permission to do otherwise.
- wear your seat belt at all times
- stow luggage on the luggage rack or under the seat. Luggage **must not** block the aisle.
- put litter in the bags/bins provided.
- do not distract the driver – no shouting out, no flash photography etc.
- if you begin to feel travel sick, inform a member of staff.
- when disembarking, be aware of traffic movement and direction.

Motorway service stations etc.

- follow instructions from staff about where you are allowed go and how long you may spend in the service station.
- be back on the coach at the given time.

On the ferry

- remain in your group at these busy locations.
- be aware of and comply with all timings and meeting places.
- understand and comply with security arrangements and limitations.
- follow instructions from transport operator staff.
- **do not go out on decks.**
- visit shops/restaurants in threes or more - never alone.
- be sure you know where the group is based and how to locate staff.

At the hotel

- read and understand all instructions about fire and safety procedures.
- know the location of duty staff.

- comply with any instructions about permission to leave the hotel.
- comply with any instructions about access to parts of the hotel.
- **do not use balconies or spa.**
- comply with instructions about access to other people's bedrooms.
- attend all meal times and meetings.
- comply with any restrictions on the use of mobile phones, smartphones, tablets, cameras, music players, etc.
- comply with any restrictions on internet access, and viewing TV, videos and DVDs, etc.

Ski lessons & after ski activities

- remain in your designated group.
- know which member of staff is your nominated leader.
- when unaccompanied by staff, ensure that you understand any instructions and limitations.
- unless you are excused by a member of staff all evening activities are compulsory.
- always carry your emergency contact card.
- when in ski lessons comply with the instructions of the ski instructor.
- adhere to the rules of the ski way code (see poster on SHS website).
- meet at expected times & at the appropriate place.
- skiing is only allowed during designated skiing lessons. Absolutely **no skiing outside of lessons.**
- wear sun cream and goggles to protect your skin and eyes
- **helmets must be worn at all times when skiing. It is the law in Austria.**

'Free' time

On the trip there will be a small amount of 'free' time. During this time, we will allow pupils to walk into the village to buy souvenirs, snacks, drinks, etc unsupervised. Pupils must sign in and out of the hotel if they wish to go into the village. They **must** be in groups of **three or more**. Staff will be on duty at the hotel. By signing below, you are giving permission for your child to walk into the village if they wish to do so.

Sanctions

Failure to comply with this Code of Conduct may result in the implementation of the following sanctions:

- **A loss of certain privileges on the trip – loss of 'free' time, exclusion from certain activities.**
- **A phone call home to parents/carers.**
- **If it was felt necessary by the supervising staff on the trip, parents/carers would be expected to travel to collect their child at their own expense.**

I agree to abide by the above Code of Conduct.

Pupil name (CAPITALS)..... Date

Pupil signature..... Date

Parent/carer name (CAPITALS)..... Date

Parent/carer signatureDate